



# Quality Policy

## Oil and Gas Analysis Testing Laboratory

**Batumi Oil Terminal is providing a transshipment service of crude oil, petroleum products and liquefied petroleum gas (hereinafter referred to as Petroleum Products) taking into consideration the requirements of all stakeholders. The quality and quantity of Petroleum Products during the whole transshipment process is controlled by the qualified laboratory analyses in Oil and Gas Analysis Testing Laboratory (hereinafter referred to as Testing Laboratory).**

The Testing Laboratory takes the responsibility to provide, constantly maintain and improve the high level of the performed work by:

1. Delivering services that meet or exceed the requirements of our customers and all stakeholders.
2. Maintaining the Testing Laboratory Quality Management System in accordance with the requirements of international standard SST ISO/IEC 17025:2010.
3. Provision of the high level of planning and performing the testing of Petroleum Products.
4. Ensuring the compliance of the performed Petroleum Products tests to the stated requirements of reliability, accuracy of test results, the terms of their performance, confidentiality, competence, and assurance of decisions during the performance of work.
5. Obtaining objective information on the actual values of the indicators of the quality of Petroleum Products and the determination of compliance indicators of the quality of Petroleum Products taking into consideration the requirements of the normative documents.
6. Provision, maintaining and regular review of the standards in regards to the facilities and equipment of the Testing Laboratory.
7. Implementation of procedures that takes into consideration the latest recommendations of the regulatory bodies.
8. Regular participation in the corresponding external quality control systems.
9. Using the human resources procedures to ensure the careful recruitment of the highly qualified personnel.
10. Involving all employees of the Testing Laboratory in the quality management system, defining their responsibilities and authorities and communicating these to all employees of the Testing Laboratory.
11. Providing continual trainings for professional growth of Testing Laboratory employees and enhancement of their production skills specific to the functions of the Testing Laboratory.
12. Regular monitoring the effectiveness and efficiency of our services in order to continually improve it.

The Quality Policy is the subject of periodic review and improvement for the top management of Batumi Oil Terminal and Testing Laboratory